



|   |                                 |                                      |   |                            |               |   |               |  |
|---|---------------------------------|--------------------------------------|---|----------------------------|---------------|---|---------------|--|
| <b>Center Name:</b><br>Olga Grays   |                                 |                                      | <b>Address:</b><br>2600 N. Valley<br>Las Cruces, NM 88007 |                            |               | <b>Phone:</b><br>(575)680-4053              |               |  |
| <b>License Number:</b><br>136391  | <b>Issue Date:</b><br>08/8/2017 | <b>Expiration Date:</b><br>08/7/2018 | <b>Type:</b><br>2 Star Group Child Care Home              |                            |               | <b>Status:</b><br>Licensed                  |               |  |
| <b>Capacity</b><br>Over Age 2: 8      Under Age 2: 4      Night Care: 0      Playground: 0                        |                                 |                                      |   |                            |               | <b>Census</b><br>Over 2: 15      Under 2: 1 |               |  |
| <b>Days and Hours of Operation</b>  |                                 |                                      |   |                            |               |   |               |  |
|   | <u>Monday</u>                   | <u>Tuesday</u>                       | <u>Wednesday</u>  | <u>Thursday</u>            | <u>Friday</u> | <u>Saturday</u>                             | <u>Sunday</u> |  |
| Opening Times:  | 06:00 AM                        | 06:00 AM                             | 06:00 AM  | 06:00 AM                   | 06:00 AM      | Closed                                      | Closed        |  |
| Closing Times:  | 06:00 PM                        | 06:00 PM                             | 06:00 PM  | 06:00 PM                   | 06:00 PM      |   |               |  |
| <b># of Classrooms:</b><br>1  |                                 | <b>Purpose:</b><br>Other             |   | <b>Date:</b><br>11/13/2017 |               | <b>Time:</b><br>04:00 PM                    |               |  |
| <b>Comments</b><br>While serving documentation for Conditions of Operations the Provider's home was out of ratio. |                                 |                                      |   |                            |               |   |               |  |

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

### Licensure

#### 8.16.2.31 A LICENSING REQUIREMENTS

N/A

#### 8.16.2.31 B CAPACITY OF A HOME

##### Deficiencies

The group day care home exceeded the allowable number of children stated on the license by either total or age as evidenced by 4.

**Regulation:** 8.16.2.31B(1)

##### Corrective Action Plan

The home will limit the number of children in care to the authorized capacity.

**Date to be Completed:** 12/13/2017

Non-compliance

#### 8.16.2.31 C INCIDENT REPORTING REQUIREMENTS

N/A

### Administrative Requirements

#### 8.16.2.32 A ADMINISTRATIVE RECORDS

N/A

#### 8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT

N/A

#### 8.16.2.32 C PARENT HANDBOOK

N/A

#### 8.16.2.32 D CHILDREN'S RECORDS

##### Deficiencies

There was no record of each child's arrival and departure time and dates of attendance initialed by a parent, guardian, or person authorized to pick up the child. Of [ 12 ] children present [ 5 ] were signed in. See Children's Records 8.16.2.32 form for the child(ren) with missing information.

**Regulation:** 8.16.2.32D(1)(i)

##### Corrective Action Plan

The home will maintain a record of the time any child arrived and left the home and dates of attendance initialed by a parent, guardian, or person authorized to pick up the child.

**Date to be Completed:** 12/13/2017

Non-compliance

|   |                                  |                            |
|---|----------------------------------|----------------------------|
| <b>Center Name:</b><br>Olga Grays                                   | <b>License Number:</b><br>136391 | <b>Date:</b><br>11/13/2017 |
| <b>Administrative Requirements</b>                                  |                                  |                            |
| 8.16.2.32 E PERSONNEL RECORDS                                       | N/A                              |                            |
| 8.16.2.32 F PERSONNEL HANDBOOK                                      | N/A                              |                            |
| <b>Personnel &amp; Staffing</b>                                     |                                  |                            |
| 8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS                     | N/A                              |                            |
| 8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING                       | N/A                              |                            |
| <b>Services &amp; Care of Children</b>                              |                                  |                            |
| 8.16.2.34 A GUIDANCE  | N/A                              |                            |
| 8.16.2.34 B NAPS OR REST PERIOD                                     | N/A                              |                            |
| 8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS        | N/A                              |                            |
| 8.16.2.34 D DIAPERING AND TOILETING                                 | N/A                              |                            |
| 8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS | N/A                              |                            |
| 8.16.2.34 F NIGHT CARE  | N/A                              |                            |
| 8.16.2.34 G PHYSICAL ENVIRONMENT                                    | N/A                              |                            |
| 8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT                 | N/A                              |                            |
| 8.16.2.34 I EQUIPMENT AND PROGRAM                                   | N/A                              |                            |
| 8.16.2.34 J OUTDOOR PLAY  | N/A                              |                            |
| 8.16.2.34 K SWIMMING, WADING AND WATER                              | N/A                              |                            |
| 8.16.2.34 L FIELD TRIPS   | N/A                              |                            |
| <b>Food Service</b>   |                                  |                            |
| 8.16.2.35 B MEALS AND SNACKS  | N/A                              |                            |
| 8.16.2.35 C MENUS   | N/A                              |                            |
| 8.16.2.35 D KITCHENS  | N/A                              |                            |
| 8.16.2.35 E MEAL TIMES  | N/A                              |                            |
| <b>Health &amp; Safety Requirements</b>                             |                                  |                            |
| 8.16.2.36 A HYGIENE   | N/A                              |                            |
| 8.16.2.36 B FIRST AID REQUIREMENTS                                  | N/A                              |                            |
| 8.16.2.36 C MEDICATION  | N/A                              |                            |
| 8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES                         | N/A                              |                            |
| 8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES                 | N/A                              |                            |
| <b>Buildings, Grounds &amp; Safety</b>                              |                                  |                            |
| 8.16.2.38 A HOUSEKEEPING  | N/A                              |                            |
| 8.16.2.38 B PEST CONTROL  | N/A                              |                            |
| 8.16.2.38 C MECHANICAL SYSTEMS                                      | N/A                              |                            |
| 8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL              | N/A                              |                            |
| 8.16.2.38 E EXITS   | N/A                              |                            |

|   |                                  |                            |
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| <b>Buildings, Grounds &amp; Safety</b>  |                                  |                            |
| 8.16.2.38 F TOILET AND BATHING FACILITIES   |                                  | N/A                        |
| 8.16.2.38 G SAFETY COMPLIANCE   |                                  | N/A                        |
| 8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES |                                  | N/A                        |
| 8.16.2.38 I PETS  |                                  | N/A                        |
|   |                                  |                            |

**Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.**

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| <br>11/13/2017 | <br>11/13/2017 |
| Surveyor: Sandra Connolly  | Facility Rep: Olga Grays   |